



217 Second Street, Suite 200, Juneau, Alaska 99801
Tel (907) 586-1325 Fax (907) 463-5480 www.alaskaclerks.org

October 8, 2006

Krag Johnsen, Chief Operating Officer
Denali Commission
510 L Street
Suite 410
Anchorage, AK 99501

RE: Financial Assistance Award
Award Number: 90705
Award Title: Municipal Clerk Training
Performance Period: May 1, 2005 – January 1, 2007

Dear Mr. Johnsen,

On behalf of the Alaska Association of Municipal Clerks (AAMC), I would like to thank the Denali Commission for the Financial Assistance Award. This award assisted rural Municipal Clerks, in Alaska, to attend training they would otherwise be unable to attend.

Over the past two years, funds from the Denali Commission, together with support from the AAMC, has allowed 17 qualified applicants to attend the Northwest Clerks Institute. The States of Alaska, Oregon and Washington formed a partnership to offer a high level Institute for Clerks. This partnership, together with Washington State University and the International Institute of Municipal Clerks (IIMC), promotes continuing education and professional development of municipal clerks through extensive education programs. This level of training is essential for clerks to receive the prestigious designation of Certified Municipal Clerk (CMC) from the IIMC.

The following clerks, through an extensive application process, received a financial scholarship to attend the Northwest Clerks Institute:

Sara K. Yockey, City Clerk, City of Coffman Cove
Felicity Flensburg, City Clerk, City of Adak
Ronda Haynes, Clerk/Treasurer, City of Seldovia
Sharon Ridlington, City Clerk, City of Nenana
Lorena Geerhart, City Clerk, City of Manokotak
Jill Chadbourne, City Clerk, City of Galena
Amanda Taberspanoff, City Clerk, City of Akutan
Teri Gould, Clerk/Treasurer, City of Thorne Bay
Angela Engelkes, Clerk/Treasurer, City of False Pass
Dawn Lyons, City Clerk, City of Cold Bay

I am including the July 2005, and July 2006 issues of the AAMC quarterly newsletter, the *Oracle*. These two issues were published following the Northwest Institute and gives recognition to the Denali Commission for its generous support.

Once again, the Alaska Municipal Clerks Association thanks the Denali Commission for its continued years of support to assist communities throughout Alaska.

Sincerely,

Betty Svensson, Member Services Coordinator
Alaska Municipal League



AAMC

ORACLE

SUMMER ISSUE
July 2006

Alaska Association of
Municipal Clerks
Serving Alaska since 1966

Visit us online at
www.alaskaclerks.org

President's Message...

Dear Colleagues:



I attended my first International Institute of Municipal Clerks Conference, May 14 – 19, 2006 in Anaheim California. I was in awe at the total number of delegates in attendance (over 2,000). During the conference, I attended the State Presidents meeting. This was an opportunity to gather as a group in an informal setting to discuss points of interest. The session was led by Chris Shalby of IIMC and no significant issues were raised by the group.

During the conference I had an opportunity to spend about an hour with an "elected clerk" from California. I still find it fascinating that some clerks are actually elected officials. I also attended a session on how elections are conducted in various countries around the world. I found the session interesting and thought-provoking.

The AAMC Executive Board and Conference Planning Committee continues to hold monthly meetings to plan our Annual AAMC Conference, to be held November 12 – 14, 2006 in Juneau. The Prospector Hotel will serve as our conference hotel with room rates being offered at \$99 per night. The Prospector has agreed to hold a block of rooms for AAMC delegates until September 15. When making your reservations please mention the following to receive the discounted rate: "Alaska Clerks with the AML Conference."

The Executive Board continues to revise our Policies and Procedures. We have been working on revamping our website to include our new web address (URL):

www.alaskaclerks.org

We continue to review amendments to the membership section of our bylaws and will bring a recommendation to the membership for final approval in November.

I hope you have all had some time to enjoy our Alaskan summer. We have been experiencing a cold and rainy summer here in the Mat-Su Valley, but it's summer none-the-less and I'm enjoying every minute of it!

Respectfully submitted... **Jamie Newman**, AAMC President

Make plans now to be a part of the AAMC Conference & Academy in Juneau...November 12-14, 2006.

LODGING: A limited number of rooms are reserved until September 15th at the Prospector Hotel for \$99/night. You can book your room now by calling 1-800-331-2711; mention "Alaska Clerks with the AML Conference."

AIRTRANSPORTATION: Alaska Airlines Travel Discount: 5% off all published fares (excluding promotional fares) for any Alaska/Horizon Airlines flights to Juneau between 11/10/06 and 11/20/06. To get the discount, make your reservation by calling the Alaska Airlines Group at 1-800-445-4435, or your travel agent referencing ID #CMA0837.

AAMC Executive Board
2006

President

Jamie Newman, CMC
City of Wasilla
Phone: 373-9090
jnewman@ci.wasilla.ak.us

1st Vice President

Deb Marlar, CMC
City of Kodiak
Phone: 486-8636
dmarlar@city.kodiak.ak.us

2nd Vice President

Julie Cozzi
Haines Borough
Phone: 766-2231 ext.31
jcozzi@haines.ak.us

Treasurer

Harriett Edwards, CMC
Ketchikan Gateway Borough
Phone: 228-6604
Boro_clerk@boroughketchikan.ak.us

Secretary

Laurie Sica, CMC
City & Borough of Juneau
Phone: 586-5278
Laurie_Sica@ci.juneau.ak.us

Happy Summer!



"Rest is not idleness,
and to lie sometimes
on the grass on a sum-
mer day listening to the
murmur of water, or
watching the clouds
float across the sky, is
hardly a waste of time."

- John Lubbock



2006 Northwest Clerk's Institute...

By Dema Harris, NWCI Director

The 2006 Northwest Clerks Institute ended on Friday, June 23. I don't know where the time went. The year flew by and then it was time to begin. Once we started, the time went even faster. This year we had a total of 112 Clerks from four states complete at least one of our three Professional Development sessions. The programs were attended by 60 clerks from Washington, 27 from Oregon, 23 from Alaska and 2 from California. We had a packed classroom for PD I with 45 participants, 37 for PD II and 30 for PD III.

This year was particularly rewarding for me because my first group of Clerks who began with our new Institute in 2004, completed their three year program at our new Institute. We should be proud that, as a result, we will soon have 31 Clerks from our states receive their Certified Municipal Clerks designation. Because we have worked so hard to help the participants understand the requirements, several are prepared to send their applications to IIMC within the next few weeks. Others are in their two year waiting period for membership in IIMC. All 31 said they are planning to become certified. What an accomplishment.

I have personally read all of the evaluations and they are in the process of being tabulated by WSU staff. The evaluations were excellent this year. Some changes were made in the program as a result of last year's evaluations and they proved to be positive. There were a few favorite instructors who we just can't do without. All in all, I will have to work very hard this coming year to top this year. I hope all of the instructors will be able to return to continue with our program. Each of them expressed their pleasure of being asked to teach at the Institute. They love working with the Clerks almost as much as I do.

I tried a few new things this year. We did not do an organized activity for our free afternoon. Several participants have asked me to reconsider that option for next year. I will see what I come up with. Last year for our closing banquet each state was asked to do a skit. This year we had Stephany Bruell as our banquet speaker. She got us up and laughing and having a good time. I already have some new ideas for next year. Everyone needs a surprise once in awhile and we don't want the program to become too boring and predictable.

Of course, for me, the highlight of the week is our closing program. During this closing time, each of the participants is asked to speak about their experience at the Institute. It is a time of sharing learning, joys, friendship and sadness because our week together is over. The Professional Development III participants have become very close over the past three years and are already asking for the PD IV program to be offered next year so they can return for a reunion. Of course, they would also like a quality learning program as well.

I would like to recognize the 30 participants from PD III for the surprise they sprung on me at the Thursday night banquet. The kind words they expressed, the standing ovation and the beautiful sea turtle necklace they gave me meant the world to me. I was so overwhelmed; I was nearly speechless, which is a challenge for me. I will cherish that memory for years to come and will always think of this group when I wear my beautiful necklace.

Once again, I would like to express my thanks to the Associations of our three great states for the confidence you have shown in me and in Washington State University and for allowing me to work with your Clerks. I truly love my job and am already looking forward to 2007. **Speaking of**

2007 – the dates are:

Professional Development I	June 3-8
Professional Development II	June 10-15
Professional Development III	June 17-22
Professional Development IV	June 6-9 (begin on Wednesday & end by noon on Saturday)

Clerks Completing All Three Levels:

Alaska

Carol Chmiel, City of Egegik
 Leslie Gunderson-Miller, City of Fairbanks
 Melanie Hoblet, Aleutians East Borough
 Jo Johnson, City of Homer
 Brenda Krol, City of Whittier
 Guadalupe Marroquin, City of Anchorage
 Amanda Nyberg, Denali Borough
 Gail Pieknik, Denali Borough

Oregon

Norma Alley, City of Newberg
 Michelle Archibald, City of Ranier
 Stacie Cook, City of Mill City
 Nancy Davis, City of West Linn
 Apryl Denman, City of Carlton
 Linda Engbretson, City of Warrenton
 Yvonne Hamilton, City of Sheridan
 Angie Kellar, City of North Bend
 Anna Ruggles, City of Forest Grove

California

Cindy Heidorn, City of Ceres

Washington

Sandra Atchison, Town of Nespelem
 Debby Barham, City of Richland
 Terri Berry, City of Edgewood
 Cindy Endahl, City of Newport
 Bonnie Barney, City of Maple Valley
 Lori Mossman, City of Ilwaco
 Denise Nelson, City of Tenino
 Pamela Paul, King County
 Avigail Sanchez, City of Benton City
 Sheri Sanchez, City of Blaine
 Meredith Shirey, Town of Wilkeson
 Claire Warner, City of Battle Ground
 Ralph Malone, City of Okanogan



2006 NWCI Professional Development III

"A man only learns
 in two ways, one
 by reading, and
 the other by
 association with
 smarter people."

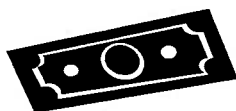
---Will Rogers



The following Alaska clerks received scholarships to attend a 2006 Institute session. **Congratulations!**

AAMC Funding

Ida Backford, Dillingham \$1180
Jennifer Demir, Shishmaref \$1200



Denali Commission Funding

Lorena Geerhart, Manokotak \$1750
Jill Chadbourne, Galena \$2125
Amanda Taberspanoff, Akutan \$2300
Teri Gould, Thorne Bay \$1325
Angela Engelkes, False Pass \$2050
Dawn Lyons, Cold Bay \$2050

PDII Rap or Quarter Mile

By April Jensen
Deputy Clerk,
City & Borough of Sitka
(with apologies to Eminem and
the movie Eight Mile)

I got blue tendencies,
And it ain't no joke,
But I can see red
So I'm goin' for broke!

Dema's like mama -
And yo mama too!
She don't like jive
Cuz she got a clue.

My pack is dolphins, beavers,
An owl and a fox.
I got the customer service
And my budget rocks!

I can supervise, recognize,
Communicate, mediate,
calculate, Evaluate, educate,
concentrate and congregate;
And the more you know
about me,
The more you'll get to
like me!

**"Nothing splendid has ever been
achieved except by those who dared
believe that something inside of them
was superior to circumstances."**

~ Bruce Barton, Author/1930s US Congressman

Dear Region IX members,

There are really no words to adequately say how surprised and excited I was to open the "blue" box and find the beautiful crystal ginger jar at our Region IX meeting in Anaheim. A simple "thank you" seems the best way to state my appreciation. I am humbled that you would honor me with such a wonderful gift. Serving the members of Region IX over the past three years has been an experience and honor that I will forever cherish. I have made so many, many friends in each of our states and I know those friendships will never end. Best wishes to Sheri and Colleen as they continue to serve as our Region IX Directors in the tradition of "team leading" that is so wonderful in Region IX. Thank you again.....and you never know when Rick and I might "show up at a Region IX round-table"..... See you soon!!! Love and blessings to all.

~~ Gail Waibel, MMC (Past Region IX Director)



2006 NWCI Professional Development II



2006 NWCI Professional Development I



Join the AAMC Executive Board...

By Michelle McGehee, Nominations Committee Chair

Are you looking for a challenge? Do you want to make a difference and take an active part in helping the AAMC Executive Board excel towards even greater success? Join our association's strong team of leaders! The following offices will be up for election in November and will be for the 2007-2008 year:

Second Vice President (1-year term w/four year commitment)

Secretary (1-year term)

Simply select the office you would like to run for and file for that position. Enclosed in this newsletter is a *Declaration of Candidacy/Financial Commitment* and *Biographical Sketch* form that you can fax or mail to the Nominations Committee:

Borough Clerk's Office, Matanuska-Susitna Borough
350 E. Dahlia Avenue, Palmer, Alaska 99645
(907) 745-9683 / (907) 745-9845 (FAX)

Nominations Committee

Michelle M. McGehee, CMC - Chair
 Lonnie R. McKechnie, Member
 Janice Case, Member

SECOND VICE PRESIDENT

The Second Vice President proceeds to the office of First Vice President automatically, without vote, when the previous First Vice President assumes the office of President. The Second Vice President is elected by the membership at the Annual Business Meeting, and assumes office when the previous Second Vice President assumes the office of First Vice President.

GENERAL RESPONSIBILITIES - The Second Vice President of AAMC shall:

- Perform the duties of the First Vice President in the First Vice President's absence.
- Assume the duties of the Secretary in the Secretary's absence.
- Assume the office of First Vice President in the event that position is vacated for any reason.
- Assume the office of President in the event that position is vacated for any reason and the First Vice President is unable to assume those duties.
- Consult with the President and First Vice President in the triennial selection of the Education Coordinator(s).
- Confer with the Education Coordinator(s), President, and First Vice President (as Chair of the Conference Committee) to assist in planning for the education portion of the Annual Conference and other educational programs sponsored by AAMC.
- Keep the bylaws of the Alaska Association of Municipal Clerks current and available to all members. Prepare any amendments for consideration of the Executive Board. Upon approval of the Executive Board, send notices to all members of any proposed amendments to the bylaws, as required by the AAMC bylaws. (Note: these notices must be mailed at least 60 days before the meeting at which they will be considered by the membership.)
- Keep the Policy and Procedures current and available to all members.
- Prepare proposed amendments for consideration of the Executive Board.
- Produce a quarterly newsletter for the membership of AAMC. The Second Vice President's municipality should bear the associated costs, if possible, including printing and postage. However, advertising revenue may be designated in the AAMC budget to defray the newsletter production costs, if needed. (See the AAMC website for newsletter procedures...www.alaskaclerks.org.)

SECRETARY

The Secretary of AAMC is elected by the membership at the Annual Business Meeting, and assumes office simultaneously with the passing of the presidential gavel.

GENERAL RESPONSIBILITIES - The Secretary of AAMC shall:

- Correspond with managers or strong mayors, and the heads of the governing bodies of cities of newly elected and advanced officers, as soon as possible after taking office, to advise them of their clerk's election to an office in AAMC. Notice should also be sent to a news-paper of general circulation in the community of each elected and advanced officer. [See the Newly Elected Official Questionnaire in Appendix B.]
- Send a roster of new officers to IIMC, AML, and to the presidents of other state associations within Region IX.
- Keep an accurate record of minutes of the annual meeting of AAMC and all meetings of the Board of Directors, and mail them to all board members as soon after the meeting as they are available.
- Conduct correspondence of AAMC as necessary, and preserve in a permanent file all records and letters of continuing value to the AAMC and its officers. These records and letters will have to be collected from the President. At the end of the business year send all permanent files to the Fairbanks North Star Borough Clerk's Office (Records Center for the AAMC).
- Send notices to all members of any AAMC general membership meeting in accordance with the time lines and other conditions defined in the AAMC bylaws. (Note: these notices must be mailed at least 30 days before the meeting.)

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learn
more
about
Municipal
Clerk
Certification

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IIMC.com



Michelle McGehee Accepted into the 1st MMC Level

Matanuska-Susitna Borough - Michelle McGehee, CMC, has been accepted into the First Level of the Master Municipal Clerk (MMC) Academy. She has been employed with the Mat-Su Borough since July 2000, serving as Deputy Clerk and Executive Assistant prior to her April 2004 appointment to of Borough Clerk. Congratulations, Michelle!

Nanci Ashford Accepted into the 1st MMC Level

Fairbanks North Star Borough - Nanci Ashford, CMC, has been accepted into the First Level of the Master Municipal Clerk (MMC) Academy. She is been employed with the Fairbanks North Star Borough since 1984, serving as Sr Admin Secretary and Asst Deputy Clerk prior to her April 1999 appointment to Deputy Borough Clerk. Way to Go, Nanci!

Katy Suiter Accepted into the 1st MMC Level

City of Ketchikan - Katherine Suiter, CMC, has been accepted into the First Level of the Master Municipal Clerk (MMC) Academy. She has been employed with the City of Ketchikan since 1985 working in several different departments until her appointment to City Clerk in February 1997. Super job, Katy!

Helena Hildreth Receives her CMC

Northwest Arctic Borough - Helena Hildreth has been awarded the designation of Certified Municipal Clerk (CMV) from the International Institute of Municipal Clerk. She has been employed with the Northwest Arctic Borough since August 2000, servicing as Deputy Clerk prior to her appointment to Borough Clerk in July 2001. Awesome, Helena!

Notes of Appreciation for the 2006 Nancy DeLeon Scholarships

I want to thank you for the Nancy DeLeon Education Scholarship to help me pursue my educational goals at the University of Alaska Fairbanks. I have already been on campus three times and met with advisors in the English and Education Departments. They have been extremely helpful, and I am excited to move on campus and seriously begin my studies in the fall. Thank you for offering this scholarship to all Fairbanks high school students, and thank you for the time and effort it takes to read all the scholarship applications and paperwork. I am honored that you selected me among all the other deserving applicants. This scholarship process has truly been a humbling experience. Your generosity, and the spirit of Nancy DeLeon, will always be remembered. Sincerely, *Rose Cain*



Thank you very much for awarding me the Nancy DeLeon Continuing Education Scholarship. The information regarding my college enrollment and payment information will be sent promptly. Once again, thank you.
Sincerely, Katrina A. Peavey

The road to wisdom?
Well, it's plain and simple to express:
Err
and err
and err again
but less
and less
and less.

~~ Piet Hein
(Danish inventor and poet)

Did You Know? AAMC has a new web address:
www.alaskaclerks.org. Check it out for member info, Bylaws, Policies & Procedures, the Oracle, and MORE!!!



Ideas or suggestions for the Newsletter?

Contact: Julie Cozzi
P.O. Box 1209, Haines, AK 99827
Phone: 907-766-2231 ext. 31; Fax: 907-766-2716
Email: jcozzi@haines.ak.us

The Fall Edition will be mailed out the 1st week of October.
The submission deadline is September 22nd.

Articles, ads, & other newsworthy items are always welcome!

Would you like to propose an amendment to AAMC's Bylaws? Email your proposal(s) by August 25th to: Julie Cozzi, 2nd VP, jcozzi@haines.ak.us.

Would you like to propose a resolution for the annual meeting? Email your suggestion(s) by October 1st to: President Jamie Newman at jnewman@ci.wasilla.ak.us.

To make a nomination for Clerk of the Year, please contact Mona Lisa Drexler at monalisa@co.fairbanks.ak.us.

Thanks to all of you who have submitted your membership application and dues. If you haven't had an opportunity to submit your application, please do so today. Please keep in mind that your membership strengthens our association and helps to provide educational opportunities. You may renew and/or submit your membership application on-line at www.alaskaclerks.org.

Janette M. Bower, City Clerk – City of Palmer
Michelle McGeehee, Borough Clerk – Matanuska-Susitna Borough

Renew or Become a Member of AAMC today!

CALENDAR



State Primary Election Day
August 22, 2006

Labor Day
September 4, 2006

State General Election Day
November 7, 2006

**AAMC Conference, Annual Business Meeting,
and Advanced Academy - Juneau, AK**
November 12-14, 2006

AML Conference - Juneau, AK
November 15-17, 2006

Advertise Here!!

Vendors! Get your message out by advertising in the ORACLE. An ad submission form is included in this newsletter.

Submission deadline for the next edition is September 22nd.



AAMC

Alaska Association of Municipal Clerks
c/o Alaska Municipal League
217 Second Street, Suite 200
Juneau, AK 99801

Inside this Issue...

- ~ A message from the President
- ~ NWCI Highlights and Photos
- ~ Clerk News
- ~ Executive Board Nomination Info
- ~ Preliminary Conference Info
- ~ Oracle Publishing & Advertising Info
- And more!



AAMC ORACLE

Alaska Association of
Municipal Clerks

AAMC ORACLE — JULY
July 2005

Message from AAMC President, Colleen Pellett, CMC, City and Borough of Sitka

Dear Colleagues:

Been out of the office more than I have been in it the last couple of months. In April I traveled to the California Clerk's Conference in Yosemite, which had a couple of hundred attendees. There I was surprised by a former employee of mine (nearly twenty years ago!). It was great to get reacquainted with her as well as make new acquaintances. California President Joann Tilton and her team put on an excellent conference.

In May I traveled to IIMC in St. Paul MN. IIMC's Convention and Meetings Director proposed a shorter conference commencing in the year 2011. The tentative format includes all elements of the current Conference program. The education program and all major events remain intact; however, Academy Seminars have been grouped into a one-day program resulting in a loss of one day of Academy. Past President Jean Bailey is chairing a committee that will be reviewing and making recommendations with regard to "The Constitution of the International Institute of Municipal Clerks." If anyone is interested in sitting on that committee they should get in touch with

Jean Bailey (bailey@ci.rocky-mount.nc.us) Recently retired clerk Linda Murphy was recognized and bestowed honorary membership to IIMC. A new criterion was established for obtaining your MMC designation; information will be forthcoming on that. IIMC is in the process of establishing a satellite office in Virginia in conjunction with the University of Illinois under a one-year pilot program. It is IIMC's hope that the office will increase visibility of and for IIMC, and develop collaborative working and professional relations with other organizations such as GFOA, ICMA etc. They also believe it will increase their ability to secure grant funds associated with IIMC's mission, and to partner with a technologically advanced enterprise. Additionally, at the Annual Business Meeting Past President Kiss announced the termination of IIMC Executive Director J.W. (Joe) Tiernay and the resignation of Director of Education and Research Dr. Ray C. Garubo. Since these actions fall under Personnel, neither the president nor executive board could divulge the reasons. The Institute Directors as well as the State Presidents did pass a motion to remove Dr. Ray Garubo from IIMC and prevent him from having any future affiliation with

IIMC. It appears Past President Kiss will remain in office. A vote was taken to postpone indefinitely her removal on a vote of 372 Yes, 86 No, and 70 abstaining. These actions were the apparent result from a barrage of emails that originated with Mr. Tiernay that did not shed a positive light on certain officers and officials of IIMC.

The presidents and education coordinators of Region IX met in St. Paul and informally agreed to put forth an agreement between the Alaska, California, Oregon and Washington Clerk Associations to provide for the Northwest Clerks Institute to fulfill the education requirement for the Certified Municipal Clerk (CMC) designation granted by IIMC. The agreement will also establish an educational committee comprised of two representatives from each state. It is our hope to get this accomplished in the near future.

Next week I will attend Professional Development IV at the University of Puget Sound put on by the Northwest Clerks Institute.

Until next time may you be happy, healthy and whole.

Colleen

AAMC Executive Board 2005—2006

President

Colleen Pellett, CMC
City and Borough of Sitka
Phone: 747-1811
colleen@cityofsitka.com

1st Vice President

Jamie Newman, CMC
City of Wasilla
Phone: 373-9090
jnewman@ci.wasilla.ak.us

2nd Vice President

Deb Marlar, CMC
City of Kodiak
Phone: 486-8636
dmarlar@city.kodiak.ak.us

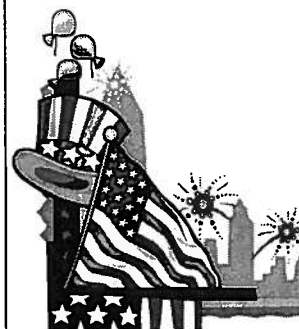
Treasurer

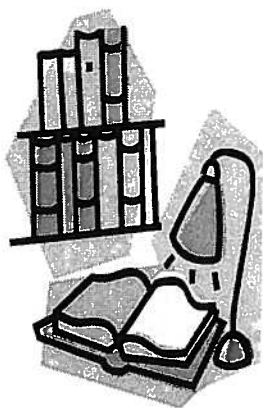
Harriett Edwards, CMC
Ketchikan Gateway Borough
Phone: 228-6604
Boro_clerk@boroughketchikan.ak.us

Secretary

Laurie Sica
City & Borough of Juneau
Phone: 586-5278
Laurie_Sica@ci.juneau.ak.us

Happy Birthday
America!





- Certified Municipal Clerk Program (CMC)
- Master Municipal Clerk Academy (MMCA)

to learn more, visit
iimc.com

WE NEED YOU! AAMC—JOIN TODAY...

AAMC is a membership organization committed to the professional growth and development of municipal clerks, deputies, and assistants too. And education is our top priority!

With this rewarding occupation comes the responsibility of being informed and educated on recent changes in law that may affect your community and AAMC can help you achieve that.

We offer scholarship opportunities to our members, host an annual State Conference that offers quality educational sessions and fun social activities.

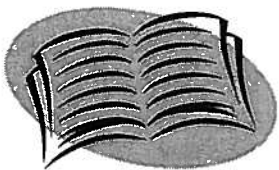
Don't delay, complete the attached membership application today!

DON'T DELAY, JOIN AAMC TODAY! MEMBERSHIP APPLICATION ENCLOSED!

Nancy DeLeon High School Scholarships Awarded

ATTENTION AAMC MEMBERS

View
**AAMC Bylaws and
Policies & Procedures are online,
at www.akml.org,
and then click on,
AAMC—Clerks.**



The Committee received nine great applications by the deadline of April 22, 2005. Sadly, however, two applicants were disqualified because the sponsor letter was from a clerk who is not a member of AAMC.

Applications for the three \$500 scholarships are only accepted if:

- the application is received by the deadline;
- a Clerk sponsor letter from an AAMC member is included;
- an Essay is included;
- and
- the student is graduating from an Alaskan high school.

Recipients of the scholarship are as follows:

Loranne M. Bardarson
Seward High School
Seward
Amber M. Oliva
Chugiak High School
Eagle River

Adrienne Wilson
Valdez High School,
Valdez

I would also like to thank Annie McIlvain and Betty Svensson of the Alaska Municipal League for their assistance.

Submitted by:
Marjorie D. Harris, CMC
Committee Chair
City Clerk, City of Skagway

Nancy DeLeon

A lifetime resident of Fairbanks, Nancy DeLeon served the City of Fairbanks for 27 years and was appointed City Clerk of the City of Fairbanks in 1996, serving until her unexpected death in June of 2001. Her dedication, diligence and devotion to her profession and community, both of which she loved, are a legacy to all that knew her.



Election News

Submitted by: Sherry Biggs, Borough Clerk Kenai Peninsula Borough

INITIATIVE AND REFERENDUM ELECTION CHANGES

As many of you are aware, AAMC has been actively encouraging the Alaska State Legislature to make changes to the regulations governing initiative and referendum elections. Governor Murkowski signed HCS SB 14 in March 2005, with an actual effective date of June 20, 2005. This act eliminates the mandate that a special election shall be held for initiative and referendum petitions and allows the governing body to determine if it is in the best

interest of the municipality to hold a special election.

Changes were also made to the timeframe for scheduling the petition item at the next regular election or, if already scheduled, special election occurring not sooner than 60 days after certification of the petition. The previous language allowed this to occur 45 days after certification.

Take the time to review your code or charter now and see if you need to make changes before

the election season is upon us.

See the Kenai Peninsula Borough's Ordinance 2005-22 at www.borough.kenai.ak.us Go to Assembly/Clerk and then select Ordinances.

Once your governing body has addressed the issue, preclearance is required by the US Department of Justice. You can find the requirements for submittal at www.usdoj.gov. Look for information on Section 5 of the Voting Rights Act.

IIMC

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Institute
of
Municipal Clerks
IIMC*

*join today
www.iimc.com*



ARMA International:
*The Association for
Information Management*

*join today!
www.arma.org*



Northwest Institute Scholarships Awarded

The following communities received a scholarship for a clerk's office staff member to attend the 2005 Northwest Institute in Seattle, Washington: City of Adak; City of Coffman Cove; City of Fairbanks; City of Homer; City of Nenana; City of Seldovia; City of Yakutat; Denali Borough; and the Haines Borough.

Funding for these scholarships was awarded to AAMC by the Denali Commission. The purpose of the scholarship is to provide for the education of Municipal Clerks from Rural Communities in Alaska, by awarding financial scholarships to qualified applicants, who without assistance would be unable to attend the International Institute of Municipal Clerks (IIMC). Further, completion of the three year IIMC training is essential for clerks to receive the prestigious designation of Certified Municipal Clerk (CMC) from the IIMC that attests to the professional quality and competency of Alaskan Clerks from Rural Communities. This training will provide the capacity for rural clerks to manage Denali Commission and other State and Federally funded infrastructure.

The executive board will work to refine the scholarship criteria to ensure we comply with the standards established by the Denali Commission. We would like to recognize the following committee members for their outstanding job: Sherry Biggs, Chair, Kenai Peninsula Borough; Kacie Paxton, Ketchikan Gateway Borough; and Helena Hildreth, Northwest Arctic Borough.

IIMC Region IX Report

IIMC REGION IX NEWSLETTER
(Mini Version)
June 2005

Region IX Directors: Gail Waibel, MMC, Hillsboro, OR
Sheri Pierce, CMC, Valdez, AK

CONGRATULATIONS TO PAM MEANS, MMC, CITY, CLERK, NAPA, CALIFORNIA—WINNER OF THE PRESTIGIOUS 2005 QUILL AWARD!

We are putting together a newsletter and photographs from the recent IIMC annual conference. But due to the various issues pending prior to the conference, we are sending out this “mini-version” so everyone will be updated as to the actions taken in St. Paul.

FIRST OF ALL: Congratulations to the Minnesota Clerks. It was a fabulous conference. The conference center, education sessions, ceremonies and events were first rate. The conference committee worked very hard and deserves a huge **THANK YOU!!!!**

News from IIMC:

- IIMC Executive Director was terminated, with cause, effective May 25, 2005. The Executive Committee expects to have proposals within the next 30 days from companies providing executive search assistance. In the meantime, the Executive Committee has divided the areas among the officers to provide supervision of the activities at headquarters. Depending on the timeline for the hiring of a new Executive Director, an interim position may be created to relieve the Executive Committee of those direct supervision responsibilities.
- IIMC Director of Education tendered his resignation effective May 23, 2005. A search committee is being formed for his replacement. The search committee will consist of the Executive Committee, Region V Director Sally Oglesby representing the Board of Directors, an Institute Director, and one other person in the education field to chair and guide the committee.
- A satellite office is being established in the Washington, DC area in the offices of ACCESS, a super-computing center of the University of Illinois. We are very excited about the opportunities this will give IIMC such as:
 - increase visibility of IIMC;
 - develop collaborative working and professional relations with other professional organizations, i.e., GFOA, ICMA, NLC, IFES;
 - availability to secure grant funds for the accomplishment of the IIMC mission;
 - partner with a technologically advanced enterprise;
 - allow for video conferencing with the Board and other entities; and
 - allow the opportunity to develop relationships with embassies in the area to further international relationships.
- A task force has been appointed to continue with research on the possible relocation of headquarters to a new location somewhere in the United States. There are no immediate plans for relocation. This is simply a task force to continue investigation of potential sites, costs for relocation, and other factors to determine if it is in the best interest of IIMC.
- The Master Municipal Clerk program requirements have been changed to allow the time between levels to be reduced from 2-4 years to 1-4 years, thereby allowing clerks to receive the designation faster. In addition, the Board voted to allow for 15 years of clerk experience to be substituted for the college degree, effective in 2006.
- A Constitution Task Force has been working on a review of the IIMC Constitution for potential changes. This committee has been expanded to include a member from each region. If you are interested in serving on this task force, please contact President Susan Morrow at morrow@s@plainfieldchartertwp.org. This task force will make their report to the Board in November.

Please forward all comments to Gail and Sheri. We want everyone to have a voice in Region IX and the IIMC organization.

**Alaska Association of
Municipal Clerks**

Ideas or suggestions for the Oracle?
Contact: Jamie Newman,
City of Wasilla
290 E. Herning Ave. Wasilla, AK 99654

Phone: 907-373-9090
Fax: 907-373-9092
E-mail: jnewman@ci.wasilla.ak.us



**AAMC is committed to enhancing
professionalism in local government
through education**

visit our website at
www.akml.org
(click on AAMC Clerks link)

Upcoming Events:

2005 AML Annual Conference
Sunday, Nov. 6, 2005 to Friday, Nov. 11, 2005
Anchorage Hilton Hotel, Anchorage, AK

All meetings will be held at the downtown Anchorage Hilton Hotel. Room reservations can be made after July 1, 2005. Rates per night will start at \$98 + tax for single/double occupancy. Contact Annie McIlvain for more information. annie@akml.org

**2006 Alaska Association of Municipal Clerks
Conference**
Thursday, Feb. 2, 2006 — Sunday, Feb. 5, 2006
Fairbanks Riverside Princess Lodge, Fairbanks, AK
Info. will be coming in the fall of 2005.

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Membership Accomplishments & Points of Interest

**Christie Jamieson, CMC, City Clerk
City of Wrangell**

Ms. Jamieson was presented with a Certificate of Appreciation for 25 years of service with the City of Wrangell on April 12, 2005.

Christie was born and raised in Wrangell and is a descendent of Chief Shakes IV. After receiving her Associates Degree in Technical Arts in 1979, she began working with the City of Wrangell in April of 1980. She worked in the Finance Department as Receptionist/Cashier, Accounts Clerk, Bookkeeper, and Deputy Clerk/Bookkeeper for 16 years before becoming the City Clerk in June of 1997.
Great job Christie!

Leslee M. Wessel, City of Nome

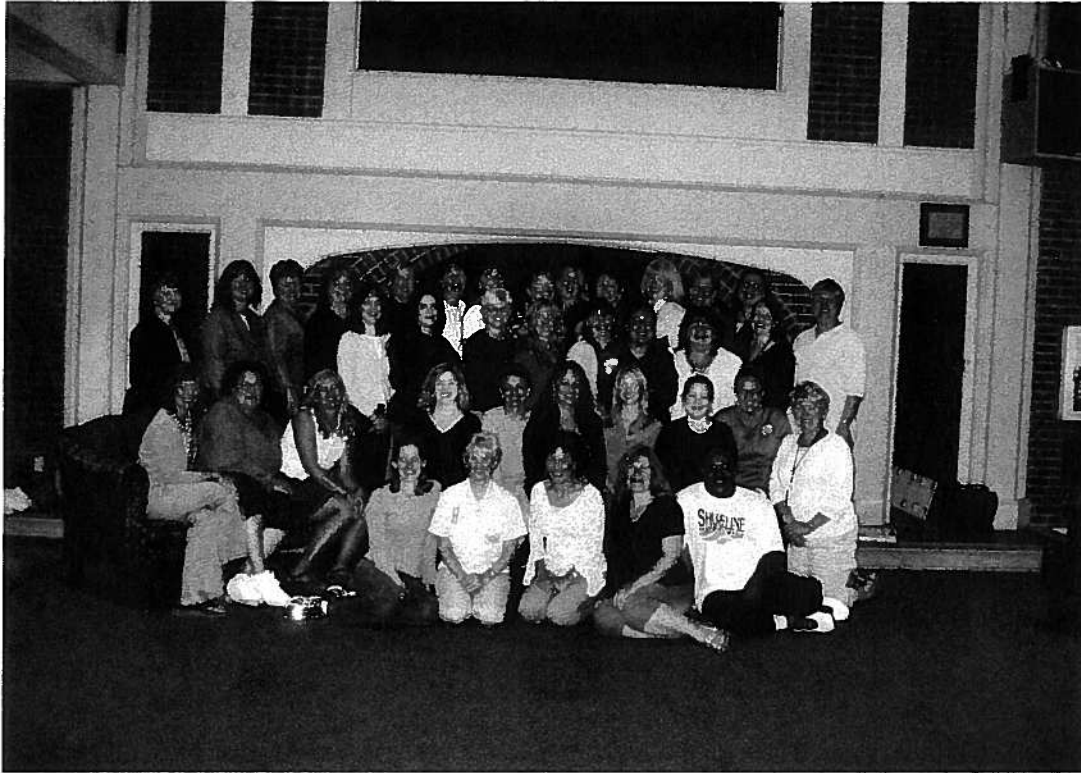
Ms. Wessel was recently appointed as Clerk/Treasurer for the City of Nome. Leslee came from Arizona where she was State Association President. Welcome Leslee!



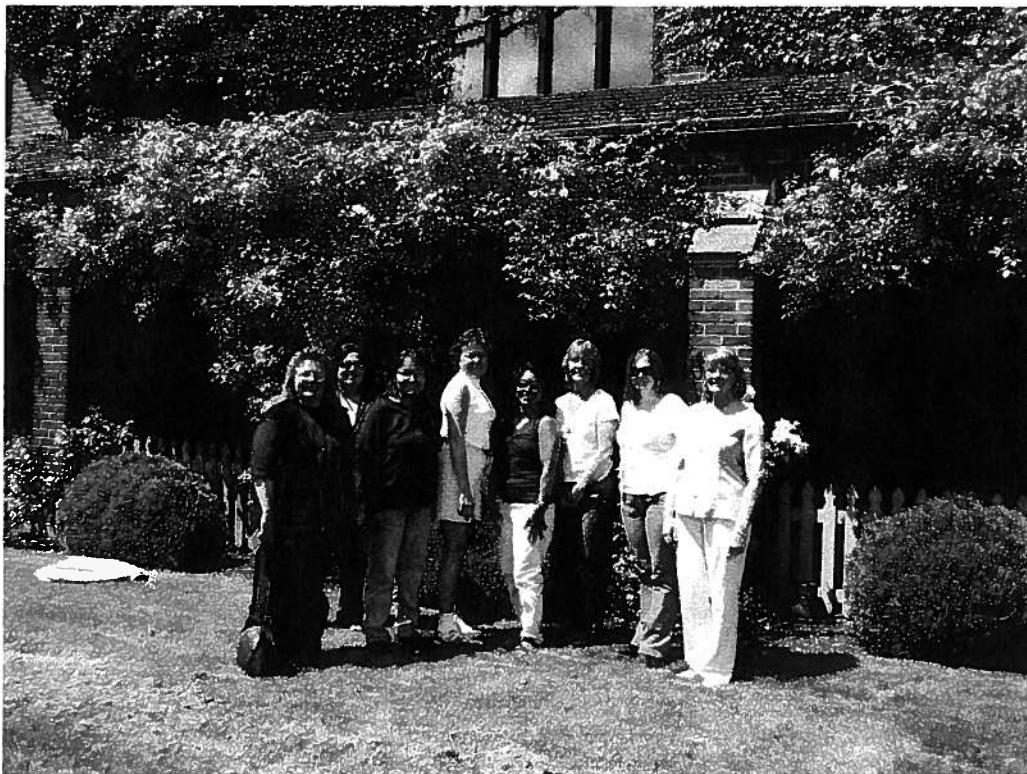
Municipal Clerks from Alaska that attended the Professional Development I course at the Northwest Institute in June 2006.



This is the entire group that attended the Professional Development I course at the Northwest Institute in June 2006.



Entire group that attended the Professional Development II session at the Northwest Institute in June 2006



Alaska Municipal Clerks that attended the Professional Development III course at the Northwest Institute in June 2006.



Entire group that attended the Professional Development III session at the Northwest Institute in June 2006.